

# Provider access policy statement



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**BRADFORD GIRLS'  
GRAMMAR SCHOOL**

*Co-educational up to 11, Girls only 11-16*

Bradford Girls' Grammar School

**Approved by:**

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### 1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

### 2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships. (Note: as BGGGS is 11-16 the remainder of this policy will not include Years 12 & 13).

Schools must provide a minimum of 6 encounters with technical education or training providers to all pupils in years 8 to 11 (see more detail in section 2.1 below).

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#), the [Skills and Post-16 Act 2022](#) and on page 43 of guidance from the Department for Education (DfE) on [careers guidance and access for education and training providers](#).

This policy shows how our school complies with these requirements.

#### 2.1 The 6 encounters schools must offer to all pupils in years 8 to 11

Schools must offer:

- 2 encounters for pupils during the 'first key phase' (year 8 or 9)
  - All pupils must attend
  - Encounters can take place any time during year 8, and between 1 September and 28 February during year 9
- 2 encounters for pupils during the 'second key phase' (year 10 or 11)
  - All pupils must attend
  - Encounters can take place any time during year 10, and between 1 September and 28 February during year 11

- Pupils can choose to attend

These encounters must happen for a reasonable period of time during the standard school day. Schools can continue to provide complementary experiences, but encounters outside of school hours won't count towards these requirements.

Schools must ask each provider to provide the following information as a minimum:

- Information about the provider and the approved qualifications or apprenticeships they offer
- Information about what careers those qualifications and apprenticeships can lead to
- What learning or training with the provider is like
- Answers to any questions from pupils

Via our school careers programme, we offer providers numerous opportunities throughout the school year to speak to pupils and/or their parents. The BGGGS schedule of events 2022-2023 is published in a separate document.

## 2.2 Meaningful provider encounters

Our school is committed to providing meaningful encounters to all pupils.

1 encounter is defined as 1 meeting/session between pupils and 1 provider.

Once a provider has been approved, BGGGS will work with them to identify appropriate channels to provide access to pupils. BGGGS will make the school hall, classrooms and private meeting rooms available to host discussions between providers and pupils. Presentation equipment will also be made available.

Meaningful live online engagement is also an option at our school.

Our aim is to challenge misconceptions and to provide information about all potential pathways post-16. We will also ensure that students are aware of up-to-date labour market information.

## 3. Student entitlement

All students in years 8 to 11 at Bradford Girls' Grammar School are entitled to:

- › Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- › Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, e.g. through activities and events such as options events, assemblies and taster events
- › Understand how to make applications for the full range of academic and technical courses

## 4. Management of provider access requests

### 4.1 Procedure

A provider wishing to request access should contact Rachel Gant, Careers Leader.

Telephone: 01274 545395

Email: [rgant@bggs.com](mailto:rgant@bggs.com)

### 4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

In the following table we have outlined some of the opportunities and times at which access will be given:

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 8	STEM events	Assembly – work experience preparation	Employer event for pupils, parents – market stall event giving overview of local, regional and national opportunities and skills requirement
YEAR 9	STEM events	Assembly – work experience preparation  Key Stage 4 options event	<b>Group Careers Interviews</b> <b>No encounters – encounters must have taken place by 28 February</b>
YEAR 10	STEM events	Technical/vocational tasters at local college/s, training providers  Assembly and tutor group opportunities - employability skills	Technical/vocational tasters at local college/s, training providers  Employer event for pupils, parents – market stall event giving overview of local, regional and national opportunities and skills requirement  Post-16 group interviews
YEAR 11	Post-16 provider open evenings Post-16 apprenticeships assembly Meetings with careers adviser Post-16 applications	Post-16 interviews	<b>No encounters – encounters must have taken place by 28 February</b> Confirmation of post-16 education and training destinations for all pupils

Please speak to our Careers Leader to identify the most suitable opportunity for you.

These events will run in line with any measures related to public health incidents, including COVID-19.

### 4.3 Granting and refusing access

Opportunities for providers to access students will be provided during form time; timetabled careers lessons; assemblies; and careers events.

### 4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

#### **4.5 Premises and facilities**

- Facilities will be available to enable providers to access students, e.g. the school hall and classrooms, which have audio and visual devices
- These facilities can be arranged with Rachel Gant prior to the event via email on [rgant@bggs.com](mailto:rgant@bggs.com).
- Providers may also leave prospectuses or other material for students to read

### **5. Previous providers**

In previous years we have invited the following providers from the local area to speak to our pupils:

- Dixons Sixth Form Academy
- New College, Bradford
- Bradford College
- Keighley College
- Shipley College
- Appris Management
- Linda Beever – IAG Apprenticeship consultant
- Transunion
- Number of local manufacturing companies: Solenis, Christeyns, Mansfield Pollard, Keighley Labs, Canvasman, Produmax, Faithful and Gould
- Bradford District NHS Care Trust
- Higher Education Establishments: Bradford University, Huddersfield University, York University

### **6. Pupil destinations**

Last year, our year 11 pupils moved to a range of providers in the local area after school:

- Dixons Sixth Form Academy
- New College, Bradford
- Bradford College
- Leeds City College

### **7. Complaints**

Any complaints related to provider access can be raised following the school complaints procedure on [www.BGGS.com](http://www.BGGS.com) or directly with The Careers & Enterprise Company via [provideraccess@careersandenterprise.co.uk](mailto:provideraccess@careersandenterprise.co.uk)

### **8. Links to other policies**

Links to other policies include:

- Safeguarding/child protection policy
- Careers guidance policy
- Curriculum policy
- Complaints policy

## **9. Monitoring arrangements**

The school's arrangements for managing the access of education and training providers to students are monitored by Victoria Sutcliffe, Senior Leader for Personal Development.

This policy will be reviewed by Rachel Gant annually.

At every review, the policy will be approved by the governing board.