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BRADFORD GIRLS' GRAMMAR SCHOOL

Bradford Girls' Grammar School
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Dear Parents and Carers,

To further enhance the supervision and safety of our students during break and lunchtime, we will be increasing staff presence around the school site. As a result, the main reception desk will be closed during the following times each day:

- 11:00 – 11:20am
- 1:20 – 2:15pm

During these periods, the main phone line and gate intercom will not be answered, as reception staff will be supporting student supervision.

If your child needs to be collected for an appointment, please avoid these times, as we will not be able to facilitate student sign-out between 11:00 – 11:20am or 1:20 – 2:15pm. Collections must take place before or after the closure periods.

For any urgent safeguarding concerns, please contact the school using the 07834791753. This number should only be used for time-sensitive safeguarding issues.

We appreciate your cooperation and understanding as we continue to prioritise student safety and wellbeing.

Kind regards,

Mrs Foster - Headteacher