

Bradford Girls' Grammar School Trust
(A Company Limited by Guarantee)

Annual Report and Financial Statements

Year ended 31 August 2019

**Company Registration Number:
7951118 (England and Wales)**

Bradford Girls' Grammar School Trust

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Bradford Girls' Grammar School Trust

Reference and Administrative Details

Year ended 31 August 2019

Members:

Miss H J Roberts (Chair)
Mr N J Shaw
Miss L-D Morris
Mrs R J Hicks

Governors:

Miss H J Roberts (Chair) #
Mrs A J Cooper #
Mr H Arshad *
Mrs C Day
Mrs L N Khan *
Miss J Jenkinson
Miss K H Brooke
Mrs K Titman – appointed 2 April 2019 and resigned 19 June 2019
Mrs V Clarke – appointed 28 November 2019

Members of the finance and resources committee are denoted by #

Parent governors are denoted by *

Company Secretary:

Mrs M Taylor

Accounting Officer:

Mrs K T M Matthews

Senior Management Team:

- Principal and Chief Executive Officer
- Director of finance and administration
- Deputy principal
- Deputy principal
- Deputy principal
- Deputy principal

Mrs K T M Matthews
Mrs M Taylor
Mrs J S Rimmer
Mrs L J Atkinson – resigned 31 August 2019
Mr N Bates
Mrs R Howarth

Company Name:

Bradford Girls' Grammar School Trust

Principal and Registered Office:

Bradford Girls' Grammar School
Squire Lane
Bradford
BD9 6RB

Company Registration Number:

7951118 (England and Wales)

Independent Auditor:

BHP LLP
New Chartford House
Centurion Way
Cleckheaton
BD19 3QB

Bankers:

Barclays Bank plc
10 Market Street
Bradford
BD1 1NR

Bradford Girls' Grammar School Trust

Governors' Report

Year ended 31 August 2019

The governors present their annual report together with the consolidated financial statements and auditor's report of the academy trust for the period 1 September 2018 to 31 August 2019. The annual report serves the purposes of both a governors' report and a directors' report under company law.

The academy trust operates an academy for pupils aged 4 to 19 serving a catchment area in the city of Bradford. It has a current pupil capacity of 1,112 and had a roll of 1,093 in the school census in October 2018.

Structure, Governance and Management

Constitution

The academy trust is a company limited by guarantee and an exempt charity. The charitable company's memorandum and articles of association, dated 15 February 2012, are the primary governing documents of the academy trust. The governors of Bradford Girls' Grammar School Trust are also the directors of the charitable company for the purposes of company law. The charitable company is called Bradford Girls' Grammar School Trust but operates under the name of Bradford Girls' Grammar School. The charitable company owns 100% of the share capital of Lady Castle Nursery Limited, a company registered in England and Wales, which provides nursery facilities and forms part of these consolidated accounts.

Details of the governors who served during the year are included in the Reference and Administrative Details on page 1.

Members' Liability

Each member of the academy trust undertakes to contribute to the assets of the academy trust in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

Governors' Indemnities

In accordance with normal commercial practice the academy trust has purchased insurance to protect governors and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy trust business. The insurance provides cover up to £2,000,000 on any one claim and the cost for the year ended 31 August 2019 was £1,000 (2018 - £987). The cost of this insurance is included in the total cost of insurance.

Method of Recruitment and Appointment or Election of Governors

The members' aim is to recruit responsible people as governors who are actively interested in the academy trust and can give the necessary time commitment. The members may appoint up to twelve governors. The members may also appoint staff governors through such process as they may determine, provided that the total number of governors (including the Principal) who are employees of the academy trust does not exceed one third of the total number of governors. There must be a minimum of two parent governors who shall be elected by parents of registered pupils at the academy trust. A parent governor must be a parent of a pupil at the academy trust at the time the parent governor is elected. The governors may appoint up to three co-opted governors and the Secretary of State may appoint additional governors. The Principal shall be treated for all purposes as being an ex-officio governor of the academy. The term of office for any governor shall be four years, save that this time shall not apply to the Principal. Subject to remaining eligible to be a particular type of governor, any governor may be re-appointed or re-elected. New governors are given the appropriate level of training to carry out their responsibilities.

Policies and Procedures Adopted for the Induction and Training of Governors

All new governors participate in an induction programme and are given an induction pack giving a wide range of information and guidance relating to the governance of the academy trust. The Chair of Governors is responsible for arranging a programme of governor training. Typically this is provided for internally by academy staff but complementary outside resources are used where this is considered appropriate.

Organisational Structure

The governors hold four meetings every school year. The governors determine the strategy and the general policy of the academy trust. The day to day running of the academy trust is delegated to the Principal, supported by senior staff. The Principal undertakes the key leadership role overseeing educational, pastoral and administrative functions in consultation with the senior staff. The day to day administration of both junior and senior school is undertaken within the policies and procedures approved by the governors which provide for only significant expenditure decisions and major capital projects to be referred to the governors for prior approval.

Bradford Girls' Grammar School Trust

Governors' Report (continued)

Year ended 31 August 2019

Arrangements for setting Pay and Remuneration of Key Management Personnel

When setting the pay range for key management personnel consideration is given to the following:

- Reference to the "School teachers' pay and conditions document and guidance on school teachers' pay and conditions"
- Challenges that are specific to the role
- Number of pupils
- Management structure
- Benchmarking against similar size schools

Related Parties and other Connected Charities and Organisations

The academy trust is related to Bradford Girls' Grammar School, a registered company and charity, which had one member/governor in common during the year. Certain assets, including the land and buildings, were transferred from Bradford Girls' Grammar School to the academy trust on conversion from an independent school to a free school.

Objectives and Activities

Objects and Aims

We aim, through our junior and senior schools, to provide a first class education for girls from the ages of 4 to 19, and for boys from the ages of 4 to 11. We will seek to provide a structured educational environment that develops our pupils' capabilities, competences and skills. We will promote the academic, moral and physical development of our pupils through our academic curriculum, pastoral care, sporting and other activities. We will provide an educational environment where each student can develop and fulfill his or her potential, building their self-confidence and inculcating a desire to contribute to the wider community. In doing so, we will prepare our pupils for the opportunities, responsibilities and experience of later life.

Objectives, Strategies and Activities

The academy trust's key objectives are:

- To maintain an experienced, well qualified and committed teaching staff, all capable of delivering the highest standards of teaching and learning and of promoting individual pupil progress
- To conduct regular reviews of the curriculum and the organisational structure to ensure the academic needs of all pupils are being met
- To maintain high levels of attendance at school where the importance of a full or near full attendance record is emphasised and absences are rigorously pursued
- To promote a school community where a clearly defined pastoral structure supports the wellbeing of every pupil and actively promotes strong relationships between school and parents/carers
- To maintain excellent standards of behaviour through a strong emphasis on positive behaviour, role modeling by staff and older students, disapproval of poor behaviour and consideration of the consequences of our actions
- To provide value for money for the funds expended
- To comply with all appropriate statutory and curriculum requirements
- To provide excellent nursery facilities through the academy trust's subsidiary, Lady Castle Nursery Limited

Equality and Diversity Policy and Disabled Employees

The governors recognise that equality of opportunity is an integral part of good practice within the workplace. The academy trust acknowledges the duty placed on it by the Equality Act 2010 and applies the following values, principles and standards to all employees, including disabled persons regarding consideration of applications for employment, the treatment of employees who become disabled and the training, career development and promotion of disabled persons:

- Equality and social justice
- Acknowledging and valuing diversity
- Respect for others
- Compliance with equality legislation
- Elimination of all forms of prejudice and unfair discrimination
- Active challenge to stereotypes, prejudiced attitudes and unfair discriminatory behaviour
- Commitment to the positive development of all staff and governors
- Accountability for compliance with this policy by all members of the academy trust, board members and others engaged in academy trust activities on behalf of the academy trust

Bradford Girls' Grammar School Trust

Governors' Report (continued)

Year ended 31 August 2019

Public Benefit

In setting our objectives and planning our future activities, the governors have given careful consideration to the Charity Commission's general guidance on public benefit and confirm that they have complied with the guidance, in particular to its supplementary guidance on advancing education.

Strategic Report

Achievements and Performance

The achievements and performance of the academy trust are summarised as follows:

Key Performance Indicators

	<u>2019</u>	<u>2018</u>
<u>Early Years</u>		
Good Level of Development	79%	79%
Average point score	36.8	36
Phonics Year 1	79%	68%
Phonics Check Year 1 and 2	93%	98%

Key Stage 1 (KS1)

Expected Standard Reading	93%	96%
Expected Standard Writing	91%	88%
Expected Standard Mathematics	93%	93%
Expected Standard Reading, Writing and Mathematics	91%	88%
Greater Depth Reading	34%	36%
Greater Depth Writing	29%	29%
Greater Depth Mathematics	34%	32%
Greater Depth Reading, Writing and Mathematics	27%	27%

Key Stage 2 (KS2)

Expected Standard Reading	69%	87%
Expected Standard Writing	84%	89%
Expected Standard Mathematics	76%	89%
Expected Standard GPS	90%	87%
Expected Standard Reading, Writing & Mathematics	64%	85%
Greater Depth Reading	28%	38%
Greater Depth Writing	42%	38%
Greater Depth Mathematics	17%	44%
Greater Depth GPS	52%	60%
Greater Depth Reading, Writing and Mathematics	13%	29%
Average Point Score Reading	104	107
Average Points Score Mathematics	103	108
Average Points Score GPS	110	109

Key Stage 1 – Key Stage 2 Progress Measures

Reading	-1.6	1.4
Writing	1.5	2.5
Mathematics	-3.0	3.0

Bradford Girls' Grammar School Trust

Governors' Report (continued)

Year ended 31 August 2019

Summary of Key Stage 1 and 2 Results

The number of pupils achieving the 'Good Level of Development' at the end of EYFS remains at the same high standard with more pupils making rapid progress and more boys achieving the standard than previously. The majority of pupils have made strong progress and are now ready for the KS1 curriculum.

Year 1 phonics results dropped slightly this year but the percentage of pupils achieving the phonics screening check over the two years is high and prepares the pupils to maintain good progress in KS2 reading.

The end of KS1 SATS results are again well above the National Average, showing that the lower school continues to keep up the rigour and strong preparation for the KS2 curriculum.

The KS2 results were a mixed picture. The writing and grammar results continued to be excellent at both the 'expected standard' and at 'greater depth'. However, the reading and maths expected level dipped but the reading 'Greater Depth' results were in line with the National Average. Therefore, the combined Reading, Writing and Mathematics results were 1% below National Average. The KS1 to KS2 progress measures were lower than last year but above the 'coasting' measures.

The focus for the future will be on securing more pupils in the Year 1 phonics check by identifying and addressing possible issues in Reception. In KS2, further reading and maths training and strategies are in place for teaching staff to ensure accelerated progress is made throughout the Key Stage in preparation for Year 6.

	<u>2019</u>	<u>2018</u>
<u>Key Stage 4 (KS4)</u>		
Attainment 8 score	51.1	56.5
Progress 8 score	0.67	0.61
% achieving grade 5 or above in English and Mathematics	58%	57%
% achieving grade 5 or above in the English Baccalaureate	18%	26%
% Entering English Baccalaureate	43%	48%
<u>Post 16 Results (KS5)</u>		
Level 3 Value Added	-0.56	-0.33
Average point score per A level entry expressed as a grade	C	C
Average point score per A level entry (see note below)	28.7	30.4
Average point score per A level student (fte) (see note below)	83.4	80.5
% pupils achieving at least 2 A levels	94%	86%
% pupils achieving at least 3 A levels	91%	80%

Notes:

- Progress and attainment 8 scores are estimated based on calculations made for the January Performance Tables.
- Level 3 Value Added is based on 2018 calculations

Summary of Key Stage 4 and Post 16 Results

At KS4 the school is performing well above average when compared with other schools nationally. At KS5 it is expected that once the validated data is available the school may have performed below average when compared with other schools nationally.

Attendance

The attendance percentage for the year was 94.1% (2018 – 94.3%) for both the primary and secondary schools, allowing for permitted study leave.

Lady Castle Nursery

Ofsted last carried out a visit during March 2016 to review a number of important areas which included observation of the quality of teaching, talking to parents and reviewing policies and procedures. The nursery received an overall judgement of "Good". To achieve an "Outstanding" judgement at the next inspection the nursery needs to focus on making wider resources more accessible for children and reviewing daily routines.

Bradford Girls' Grammar School Trust

Governors' Report (continued)

Year ended 31 August 2019

Going Concern

After making appropriate enquiries, the board of governors has a reasonable expectation that the academy trust has adequate resources to continue in operational existence for the foreseeable future. For this reason it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Statement of Accounting Policies.

Financial Review

Financial Review for the year

The majority of the academy trust's income is obtained from the Education and Skills Funding Agency (ESFA) in the form of the General Annual Grant (GAG) and it also receives other grants such as pupil premium, the use of which is restricted to particular purposes. The grants received from the ESFA and other sources during the year ended 31 August 2019 and the associated expenditure are shown as restricted funds in the statement of financial activities.

During the year, incoming resources totalled £7,435,117 which covered the outgoing resources giving a surplus for the year of £714,270.

Before transfers, the unrestricted fund surplus for the year was £169,701 and the restricted general fund surplus for the year was £88,489. £132,030 and £508,816 were transferred from unrestricted funds and restricted fixed asset funds respectively to restricted general funds contributing to a restricted general fund surplus for the year of £729,335.

£40,936 was transferred from the restricted general fund to the restricted fixed asset fund for the acquisition of fixed assets necessary for the continuing operations of the academy trust. The net book value of fixed assets was £4,880,753 as at 31 August 2019. These assets were exclusively for providing educational and support services to the academy trust.

A Condition Improvement Fund grant of £827,153 was awarded by the Department for Education to fund major electrical works which commenced in the summer of 2019 continuing beyond the year end and expected to be completed in April 2020, incurring estimated further costs after 31 August 2019 in excess of £500,000.

The charitable company owns 100% of the share capital of Lady Castle Nursery Limited, which had total income of £512,205 making a profit after tax of £55,664 which was distributed to the academy trust. Details are set out in note 8 to the Financial Statements.

Reserves Policy

The governors review the level of reserves annually. Transfers have been made between the unrestricted and restricted funds, the details of which are included in the "financial review for the year".

Unrestricted funds, restricted general funds and restricted fixed asset funds carried forward were £126,988, £889,565 and £4,880,753 respectively. There is no restriction of the amount of GAG that may be carried forward. However, the surplus must continue to be used to meet the normal running costs of the academy trust.

Details of the funds held by the academy trust are set out in notes 17 and 18 to the Financial Statements.

Investment Policy

The academy trust's funds are generally held in a low risk interest bearing bank current account. The academy trust also has the power to delegate the management of investments to a financial expert, under constant review and instruction of the governors, for any funds not immediately required, with the object of maximising returns on surplus funds.

Bradford Girls' Grammar School Trust

Governors' Report (continued)

Year ended 31 August 2019

Principal Risks and Uncertainties

The governors have examined the major risks that the academy trust faces each financial year when preparing and updating the strategic plan. The academy trust has developed systems to monitor and control these risks to mitigate any impact that they may have on the academy trust in the future. There are many uncertainties which are subjective in nature and difficult to quantify. The following key risks have been identified:

- Government Funding
The academy trust has considerable reliance on continued government funding through the DfE/ESFA and local authority, which represented 87% of total revenue for the year. There is little reassurance that government policy and funding levels will increase or even continue at existing levels in future years. To mitigate this risk, the academy trust aims to further develop new income streams such as additional hiring of facilities, to continue to deliver efficiencies and value for money in its operations, and to ensure all DfE/ESFA funding opportunities are identified.
- Estate
The size, age and condition of the school buildings represent a risk of unforeseen and significant maintenance and renewal expenditure. To mitigate this risk, effective preventative maintenance programmes are in place, as well as funding opportunities being explored.

Fundraising

The academy trust does not use any external fundraisers. All fundraising undertaken during the year was monitored by the governors.

Plans for Future Periods

The academy trust's key plans for the future are:

- to aim for an "Outstanding" judgement by Ofsted by actioning those issues raised during their inspection in March 2019 in which the academy received an overall judgement of "Inadequate", due to aspects of its safeguarding provision, despite much of the report highlighting the positive work of the school. The school immediately addressed the findings of the inspection but also formally challenged its conclusions.
- to continue to protect against any unforeseen impacts by operating at a surplus, whilst prioritising maximum resources to ensure excellent teaching and learning of pupils.

The key plans for the future regarding the academy trust's subsidiary, Lady Castle Nursery Limited, are:

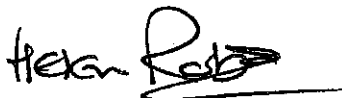
- to aim for an "Outstanding" judgement by Ofsted by actioning those issues raised during their inspection carried out during their most recent visit.

Auditor

Insofar as the governors are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware
- the governors have taken all steps that ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Governors' report, incorporating a strategic report, was approved by order of the board of governors, as the company directors, on 10 December 2019 and signed on the board's behalf by:



H J Roberts
Chair of Governors

Bradford Girls' Grammar School Trust

Governance Statement

Year ended 31 August 2019

Scope of Responsibility

As governors, we acknowledge we have overall responsibility for ensuring that Bradford Girls' Grammar School Trust has an effective and appropriate system of control, financial and otherwise. However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The board of governors has delegated the day-to-day responsibility to the Principal, as accounting officer, for ensuring accounting controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Bradford Girl's Grammar School Trust and the Secretary of State for Education. They are also responsible for reporting to the board of governors any material weaknesses or breakdowns in internal control.

Governance

The information on governance included here supplements that described in the Governors' Report and in the Statement of Governors' Responsibilities. The board of governors has formally met four times during the year. Attendance during the year at meetings of the board of governors was as follows:

Governor	Meetings attended / out of a possible	
	Full Board	Sub-Committees
Miss H J Roberts - Chair	4/4	4/4
Mrs A J Cooper	4/4	4/4
Mr H Arshad	3/4	0/4
Mrs C Day	2/4	4/4
Mrs L N Khan	3/4	0/0
Miss J Jenkinson	2/4	2/4
Miss K H Brooke	4/4	0/0
Mrs K Titman (appointed 2/4/2019, resigned 19/6/2019)	1/1	0/0

The board of governors has an excellent range of skills to ensure they fulfil their roles and responsibilities effectively. The governors continually review their effectiveness via skills audits and Governing Body Reviews. The governors complete a comprehensive Governing Body Review to facilitate their strategic responsibilities for the continual development and improvement of the academy trust. A skills audit takes place to ascertain skills and experience, whilst identifying any training required. Most governors use their specialist skills and knowledge outside of the formal meeting structure.

The board of governors conducts much of its business through the following sub-committee structure:

- Finance and Resources – its purpose being to exercise the powers and duties of the board of governors in respect of the financial administration of the academy trust, except for those items specifically reserved for the board of governors and those delegated to the Principal and other staff; to monitor the performance of the school's Health and Safety Management System ensuring continuous improvement; to monitor and advise on the compliance with academy standards, the staff establishment and appointment procedures, terms and conditions of employment and levels of remuneration; and to make recommendations on new capital projects, planned maintenance programme, security measures and cost effective supply and consumption of utility services.
- School Improvement – its purpose being to receive reports, review, monitor compliance and make recommendations on the school's vision, ethos and values; curriculum strategy and programme; academic performance and public examination results; staffing structure and quality of teaching; and to set a clear protocol of action and a framework for our responsibilities and legal duties in relation to each child's welfare.
- Lady Castle Nursery (the academy trust's wholly owned subsidiary) – its purpose being to receive financial reports and to monitor overall performance of the nursery.

Bradford Girls' Grammar School Trust

Governance Statement (continued)

Year ended 31 August 2019

Review of Value for Money

As accounting officer the Principal has responsibility for ensuring that the academy trust delivers good value in the use of public resources. The accounting officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The accounting officer considers how the academy trust's use of its resources has provided good value for money during each academic year, and reports to the board of governors where value for money can be improved, including the use of benchmarking data where appropriate. The accounting officer for the academy trust has delivered improved value for money during the year by continuing to follow the general principles of probity, accountability and fairness, and obtaining several quotes for significant items of expenditure taking into account a range of factors other than the cost, such as the reputation and past performance of potential suppliers. Examples of how the academy trust has demonstrated value for money during the year are:

- A Condition Improvement Fund grant was secured to assist in the funding of major electrical works. The works will significantly reduce the need for short term remedial repairs as well as improving the efficiency of continuing running costs.
- The Crescent Purchasing Consortium (CPC) framework, which provides the best value purchasing arrangements for academies, was utilised when changing copier lease providers.
- Staff recruitment advertisements have been placed through the Department for Education website which offers a free service.

The Purpose of the System of Internal Control

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives. It can, therefore, only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of academy trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Bradford Girls' Grammar School Trust for the period 1 September 2018 to 31 August 2019 and up to the date of approval of the annual report and financial statements.

Capacity to Handle Risk

The board of governors has reviewed the key risks to which the academy trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The board of governors is of the view that there is a formal on-going process for identifying, evaluating and managing the academy trust's significant risks that has been in place for the period 1 September 2018 to 31 August 2019 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the board of governors.

The Risk and Control Framework

The academy trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the board of governors
- regular reviews by the finance and resources committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes
- setting targets to measure financial and other performance
- clearly defined purchasing (asset purchase or capital investment) guidelines
- delegation of authority and segregation of duties
- identification and management of risks

Bradford Girls' Grammar School Trust

Governance Statement (continued)

Year ended 31 August 2019

The board of governors has considered the need for a specific internal audit function and has decided not to appoint an internal auditor. However, the governors have appointed Mrs S M Sedgwick, a qualified chartered accountant, to carry out a programme of internal checks. The reviewer's role includes giving advice on financial matters and performing a range of checks on the academy trust's financial systems. In particular the checks carried out in the current period included:

- related party transactions
- procedures relating to changing bank details for suppliers and new supplier set up
- tender procedures

On an annual basis, the reviewer reports to the board of governors on the operation of the systems of control and on the discharge of the board of governors' financial responsibilities. The work relating to the year to 31 August 2019 was undertaken by the reviewer during August 2019 and did not identify any material issues or concerns.

Review of Effectiveness

As accounting officer the principal has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

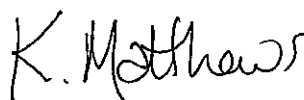
- the work of the reviewer
- the financial management and governance self-assessment process
- the work of the executive managers within the academy trust who have responsibility for the development and maintenance of the internal control framework

The accounting officer has been advised of the implications of the result of their review of the system of internal control by the finance and resources committee and a plan to ensure continuous improvement of the system is in place.

Approved by order of the members of the board of governors on 10 December 2019 and signed on its behalf by:



H J Roberts
Chair of Governors



K T M Matthews
Accounting Officer

Bradford Girls' Grammar School Trust


Statement of Regularity, Propriety and Compliance

Year ended 31 August 2019

As accounting officer of Bradford Girls' Grammar School Trust I have considered my responsibility to notify the academy trust board of governors and the Education and Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of all funding received by the academy trust, under the funding agreement in place between the academy trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2018.

I confirm that I and the academy trust board of governors are able to identify any material irregular or improper use of all funds by the academy trust, or material non-compliance with the terms and conditions of funding under the academy trust's funding agreement and the Academies Financial Handbook 2018.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the board of governors and ESFA.



K T M Matthews
Accounting Officer
10 December 2019

Bradford Girls' Grammar School Trust

Statement of Governors' Responsibilities

Year ended 31 August 2019

The governors (who act as trustees of Bradford Girls' Grammar School Trust and are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Governors' Report and the financial statements in accordance with the Annual Accounts Direction published by the Education and Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the governors to prepare financial statements for each financial year. Under company law, the governors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the governors are required to:

- select suitable accounting policies and then apply them consistently
- observe the methods and principles in the Charities SORP 2015 and the Academies Accounts Direction 2018 to 2019
- make judgments and accounting estimates that are reasonable and prudent
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business

The governors are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The governors are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from ESFA/DfE have been applied for the purposes intended.

The governors are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the members of the board of governors on 10 December 2019 and signed on its behalf by:



H J Roberts
Chair of Governors

Bradford Girls' Grammar School Trust

Independent Auditor's Report to the Members of Bradford Girls' Grammar School Trust

Year ended 31 August 2019

Opinion

We have audited the financial statements of Bradford Girls' Grammar School Trust (the 'parent academy trust') and its subsidiaries (the 'group') for the year ended 31 August 2019 which comprise the Consolidated Statement of Financial Activities, the Group Balance Sheet, the Academy Trust Balance Sheet, the Consolidated Statement of Cash Flows and Notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland, the Charities SORP 2015 and the Academies Accounts Direction 2018 to 2019 issued by the Education & Skills Funding Agency.

In our opinion the financial statements:

- give a true and fair view of the state of the group's and of the parent academy trust's affairs as at 31 August 2019, and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities SORP 2015 and the Academies Accounts Direction 2018 to 2019 issued by the Education and Skills Funding Agency.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the governors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the governors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the group's or the parent academy trust's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Bradford Girls' Grammar School Trust

Independent Auditor's Report to the Members of Bradford Girls' Grammar School Trust (continued)

Year ended 31 August 2019

Other information

The governors are responsible for the other information. The other information comprises the information included in the governors' report, other than the financial statements and our auditor's report thereon. Other information includes the Reference and Administrative Details, the Governors' Report including the strategic report, and the Governance Statement. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the governors' report (incorporating the strategic report and the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the strategic report and the directors' report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the group and the parent academy trust and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report and the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept by the parent academy trust, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent academy trust financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Bradford Girls' Grammar School Trust

Independent Auditor's Report to the Members of Bradford Girls' Grammar School Trust (continued)

Year ended 31 August 2019

Responsibilities of governors

As explained more fully in the governors' responsibilities statement (set out on page 12), the governors (who are also the directors of the academy trust for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the governors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the governors are responsible for assessing the group's and the parent academy trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the governors either intend to liquidate the group or the parent academy trust or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <https://www.frc.org.uk/Our-Work/Audit/Audit-and-assurance/Standards-and-guidance/Standards-and-guidance-for-auditors/Auditors-responsibilities-for-audit/Description-of-auditors-responsibilities-for-audit.aspx>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the academy trust's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the academy trust's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the academy trust and the academy trust's members as a body, for our audit work, for this report, or for the opinions we have formed.



Lesley Kendrew
Senior Statutory Auditor
For and on behalf of BHP LLP, Statutory Auditor

BHP LLP
Chartered Accountants and Statutory Auditor
New Chartford House
Centurion Way
Cleckheaton
Bradford
West Yorkshire
BD19 3QB

11 December 2019

Bradford Girls' Grammar School Trust

Independent Reporting Accountant's Assurance Report on Regularity to Bradford Girls' Grammar School Trust and the Education and Skills Funding Agency

Year ended 31 August 2019

In accordance with the terms of our engagement letter dated 8 November 2018 and further to the requirements of the Education and Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2018 to 2019, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Bradford Girls' Grammar School Trust during the period 1 September 2018 to 31 August 2019 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to Bradford Girls' Grammar School Trust and ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to Bradford Girls' Grammar School Trust and ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Bradford Girls' Grammar School Trust and ESFA, for our work, for this report, or for the conclusion we have formed.

Respective responsibilities of Bradford Girls' Grammar School Trust's accounting officer and the reporting accountant

The accounting officer is responsible, under the requirements of Bradford Girls' Grammar School Trust's funding agreement with the Secretary of State for Education dated 27 August 2013 and the Academies Financial Handbook, extant from 1 September 2018, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2018 to 2019. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the 1 September 2018 to 31 August 2019 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

Approach

We conducted our engagement in accordance with the Academies Accounts Direction 2018 to 2019 issued by ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the academy trust's income and expenditure.

The work undertaken to draw our conclusions includes:

- checking that the academy trust's activities are consistent with its framework and its charitable objectives
- checking that the governors and key staff have disclosed their interest in related parties, discussing the same with management and reviewing transactions during the period for undisclosed related party transactions
- checking that any related party transactions during the period are conducted at normal commercial rates
- checking that academy trust expenditure is permitted by its funding agreement
- checking that any borrowings entered into, including leases, are in accordance with the Academies Handbook
- checking that any land and building transactions, especially disposals, are in line with the funding agreement and Academies Handbook

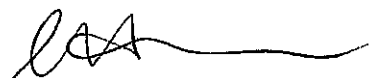
Bradford Girls' Grammar School Trust

Independent Reporting Accountant's Assurance Report on Regularity to Bradford Girls' Grammar School Trust and the Education and Skills Funding Agency (continued)

Year ended 31 August 2019

Conclusion

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the period 1 September 2018 to 31 August 2019 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.



Lesley Kendrew
Reporting Accountant
For and on behalf of BHP LLP, Reporting Accountant

BHP LLP
Chartered Accountants and Statutory Auditor
New Chartford House
Centurion Way
Cleckheaton
Bradford
West Yorkshire
BD19 3QB

11 December 2019

Bradford Girls' Grammar School Trust

Consolidated Statement of Financial Activities (including Income and Expenditure Account)

Year ended 31 August 2019

	Notes	Unrestricted Funds £	Restricted Funds		Total 2019 £	Total 2018 £
			General £	Fixed Assets £		
INCOME FROM:						
Donations and capital grants	2	1,050	-	897,483	898,533	51,549
Charitable activities:						
Funding for the academy trust's educational operations	3	-	5,615,204	-	5,615,204	5,398,539
Other trading activities	4	574,993	341,188	-	916,181	1,063,077
Investments	5	5,199	-	-	5,199	2,270
Total		581,242	5,956,392	897,483	7,435,117	6,515,435
EXPENDITURE ON:						
Raising funds	6	411,541	-	-	411,541	439,251
Charitable activities:						
Academy trust educational operations	7	-	5,867,903	441,403	6,309,306	6,026,676
Total		411,541	5,867,903	441,403	6,720,847	6,465,927
Net income		169,701	88,489	456,080	714,270	49,508
Transfers between funds	17	(132,030)	640,846	(508,816)	-	-
Net movement in funds		37,671	729,335	(52,736)	714,270	49,508
RECONCILIATION OF FUNDS						
Total funds brought forward		89,317	160,230	4,933,489	5,183,036	5,133,528
Total funds carried forward	17	126,988	889,565	4,880,753	5,897,306	5,183,036

Balance Sheet

As at 31 August 2019

	Notes	Group 2019 £	Group 2018 £	Company 2019 £	Company 2018 £
Fixed assets					
Tangible assets	12	4,880,753	4,933,489	4,880,753	4,933,489
Investments	13	-	-	1	1
		<u>4,880,753</u>	<u>4,933,489</u>	<u>4,880,754</u>	<u>4,933,490</u>
Current assets					
Debtors	14	641,764	271,973	630,385	351,729
Cash at bank and in hand		823,448	488,228	778,420	346,513
		<u>1,465,212</u>	<u>760,201</u>	<u>1,408,805</u>	<u>698,242</u>
Current liabilities					
Creditors: Amounts falling due within one year	15	(429,764)	(466,757)	(373,358)	(404,799)
Net current assets		<u>1,035,448</u>	<u>293,444</u>	<u>1,035,447</u>	<u>293,443</u>
Total assets less current liabilities		<u>5,916,201</u>	<u>5,226,933</u>	<u>5,916,201</u>	<u>5,226,933</u>
Creditors: Amounts falling due after more than one year	16	(18,895)	(43,897)	(18,895)	(43,897)
Total net assets		<u><u>5,897,306</u></u>	<u><u>5,183,036</u></u>	<u><u>5,897,306</u></u>	<u><u>5,183,036</u></u>
Funds of the academy trust:					
Restricted funds					
Fixed asset fund	17	4,880,753	4,933,489	4,880,753	4,933,489
Restricted income fund	17	889,565	160,230	889,565	160,230
Total restricted funds		<u>5,770,318</u>	<u>5,093,719</u>	<u>5,770,318</u>	<u>5,093,719</u>
Unrestricted income funds	17	<u>126,988</u>	<u>89,317</u>	<u>126,988</u>	<u>89,317</u>
Total funds		<u><u>5,897,306</u></u>	<u><u>5,183,036</u></u>	<u><u>5,897,306</u></u>	<u><u>5,183,036</u></u>

The financial statements on pages 18 to 37 were approved by the governors and authorised for issue on 10 December 2019 and are signed on their behalf by:



H J Roberts
Chair of Governors

Bradford Girls' Grammar School Trust

Consolidated Statement of Cash Flows

Year ended 31 August 2019

	Notes	2019 £	2018 £
Cash flows from operating activities			
Net cash provided by operating activities	20	370,957	120,659
Cash flows from investing activities	21	(35,737)	(37,216)
		<hr/>	<hr/>
Change in cash and cash equivalents in the reporting period		335,220	83,443
		<hr/>	<hr/>
Cash and cash equivalents at 1 September 2018		488,228	404,785
		<hr/>	<hr/>
Cash and cash equivalents at 31 August 2019	22	823,448	488,228
		<hr/> <hr/>	<hr/> <hr/>

Bradford Girls' Grammar School Trust

Notes to the Financial Statements

Year ended 31 August 2019

1. Accounting policies

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgements and key sources of estimation uncertainty, is set out below.

Basis of preparation

The financial statements of the academy trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2018 to 2019 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

Bradford Girls' Grammar School Trust meets the definition of a public benefit entity under FRS 102.

Consolidation

The consolidated financial statements incorporate the financial statements of the charitable company and all group undertakings. No separate Statement of Financial Activities has been presented for the charitable company alone as permitted by the Companies Act 2006 and the Charities SORP. The gross income of the academy trust was £7,038,065 for the year and its net income was £714,270.

Going concern

The governors assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the academy trust to continue as a going concern. The governors make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the academy trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the academy trust's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

Income

All incoming resources are recognised when the academy trust has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

- **Grants**

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the Statement of Financial Activities in the year for which it is receivable and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised in full when there is an unconditional entitlement to the grant. Unspent amounts of capital grants are reflected in the balance sheet in the restricted fixed asset fund. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended.

- **Donations**

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

Bradford Girls' Grammar School Trust

Notes to the Financial Statements (continued)

Year ended 31 August 2019

1. Accounting policies (continued)

- **Other income**

Other income, including the hire of facilities, is recognised in the period it is receivable and to the extent the academy trust has provided the goods or services.

- **Donated fixed assets**

Upon conversion to a free school, the land and buildings have been recognised at the cost of mortgage loans repaid on the property and other tangible fixed assets have been recognised at their fair value and included as an incoming resource. Equivalent amounts have been included as additions to fixed assets under the appropriate fixed asset category and depreciated over the useful economic life in accordance with the academy trust's policies.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

- **Expenditure on raising funds**

This includes all expenditure incurred by the academy trust to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

- **Charitable activities**

These are costs incurred on the academy trust's educational operations, including support costs and costs relating to the governance of the academy trust apportioned to charitable activities.

All resources expended are inclusive of irrecoverable VAT.

Tangible fixed assets

A judgemental view is considered more appropriate than setting a limit when capitalising items as tangible fixed assets and as such items are reviewed on an individual basis. Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance Sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding requiring the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the Statement of Financial Activities and carried forward in the Balance Sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the Statement of Financial Activities. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

Depreciation is provided on all tangible fixed assets other than freehold land, at rates calculated to write off the cost of each asset over its expected useful life, as follows:

• Freehold land	Nil%
• Freehold buildings	2% straight line
• Fixtures, fittings and furniture	10% reducing balance
• Equipment	25% straight line
• Motor vehicles	25% reducing balance

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

Bradford Girls' Grammar School Trust

Notes to the Financial Statements (continued)

Year ended 31 August 2019

1. Accounting policies (continued)

Liabilities

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the academy trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions

Provisions are recognised when the academy trust has an obligation at the reporting date as a result of a past event which it is probable will result in the transfer of economic benefits and the obligation can be estimated reliably.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

Leased assets

Rentals under operating leases are charged on a straight line basis over the lease term.

Investments

The academy's shareholding in the wholly owned subsidiary, Lady Castle Nursery Limited, is included in the Balance Sheet at the cost of the share capital owned less any impairment. There is no readily available market value and the cost of valuation exceeds the benefit derived.

Financial Instruments

The academy trust only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the academy trust and their measurement basis are as follows:

Financial assets – trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost as detailed in note 14. Prepayments are not financial instruments. Amounts due to the charity's wholly owned subsidiary are held at face value less any impairment.

Cash at bank – is classified as a basic financial instrument and is measured at face value.

Financial liabilities – trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost as detailed in notes 15 and 16. Taxation and social security are not included in the financial instruments disclosure definition. Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument. Amounts due to the academy trust's wholly owned subsidiary are held at face value less any impairment.

Taxation

The academy trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Accordingly, the academy trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by part 11, chapter 3 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Bradford Girls' Grammar School Trust

Notes to the Financial Statements (continued)

Year ended 31 August 2019

1. Accounting policies (continued)

Pensions benefits

Retirement benefits to employees of the academy trust are provided by the Teachers' Pension Scheme ('TPS') for teaching staff, which is a defined benefit scheme, and Royal London for non-teaching staff, which is a defined contribution scheme.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the academy trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. TPS is an unfunded multi-employer scheme with no underlying assets to assign between employers. Consequently, the TPS is treated as a defined contribution scheme for accounting purposes and the contributions recognised in the period to which they relate.

Contributions to the Royal London scheme are recognised in the period to which they relate.

Fund accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the academy trust at the discretion of the governors.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder and include grants from the Education and Skills Funding Agency.

Critical accounting estimates and areas of judgement

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions

The academy trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

Useful economic lives of tangible fixed assets

The annual depreciation charge for tangible fixed assets is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are re-assessed annually. They are amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of the assets. See note 12 for the carrying value of tangible fixed assets. The current rates of depreciation are disclosed in the accounting policies relating to tangible fixed assets.

Bradford Girls' Grammar School Trust

Notes to the Financial Statements (continued)

Year ended 31 August 2019

2. Donations and capital grants

	Unrestricted Funds £	Restricted Funds £	Total 2019 £	Total 2018 £
Capital grants	-	897,483	897,483	19,231
Donations	1,050	-	1,050	32,318
	<u>1,050</u>	<u>897,483</u>	<u>898,533</u>	<u>51,549</u>

The income from donations and capital grants was £898,533 (2018: £51,549) of which £1,050 was unrestricted (2018: £32,318) and £897,483 restricted fixed assets (2018: £19,231).

3. Funding for the academy trust's educational operations

	Unrestricted Funds £	Restricted Funds £	Total 2019 £	Total 2018 £
DfE / ESFA grants				
• General annual grant (GAG)	-	5,080,667	5,080,667	4,957,026
• Other DfE/ESFA grants	-	377,446	377,446	322,177
	<u>-</u>	<u>5,458,113</u>	<u>5,458,113</u>	<u>5,279,203</u>
Other Government grants				
• Local authority grants	-	157,091	157,091	119,336
	<u>-</u>	<u>157,091</u>	<u>157,091</u>	<u>119,336</u>
Total grants	<u>-</u>	<u>5,615,204</u>	<u>5,615,204</u>	<u>5,398,539</u>

The income from funding for the academy trust's educational operations was £5,615,204 (2018: £5,398,539) of which £5,615,204 was restricted general (2018: £5,398,539).

4. Other trading activities

	Unrestricted Funds £	Restricted Funds £	Total 2019 £	Total 2018 £
Hire of facilities	62,788	-	62,788	45,631
Catering income	-	240,132	240,132	250,943
Trips, performances and events	-	73,708	73,708	155,504
Miscellaneous income	-	27,348	27,348	28,515
Trading income of subsidiary (note 8)	512,205	-	512,205	582,484
	<u>574,993</u>	<u>341,188</u>	<u>916,181</u>	<u>1,063,077</u>

The income from other trading activities was £916,181 (2018: £1,063,077) of which £574,993 was unrestricted (2018: £628,115) and £341,188 restricted general (2018: £434,962).

Bradford Girls' Grammar School Trust

Notes to the Financial Statements (continued)

Year ended 31 August 2019

5. Investment income

	Unrestricted Funds £	Restricted Funds £	Total 2019 £	Total 2018 £
Bank interest receivable	5,199	-	5,199	2,270
	<u>5,199</u>	<u>-</u>	<u>5,199</u>	<u>2,270</u>

The income from investment income was £5,199 (2018: £2,270) of which £5,199 was unrestricted (2018: £2,270).

6. Expenditure

	Staff Costs £	Non Pay Expenditure		Total 2019 £	Total 2018 £
		Premises £	Other £		
Expenditure on raising funds	360,496	12,160	38,885	411,541	439,251
Academy's educational operations:					
• Direct costs	3,884,516	27,492	451,848	4,363,856	4,507,116
• Allocated support costs	818,721	709,029	417,700	1,945,450	1,519,560
	<u>5,063,733</u>	<u>748,681</u>	<u>908,433</u>	<u>6,720,847</u>	<u>6,465,927</u>

Expenditure was £6,720,847 (2018: £6,465,927) of which £411,541 was unrestricted (2018: £439,251), £5,867,903 restricted general (2018: £5,929,160) and £441,403 restricted fixed assets (2018: £97,516).

Net income/(expenditure) for the year includes:

	2019 £	2018 £
Operating lease rentals	41,421	32,714
Depreciation	93,672	100,716
Fees payable to auditor for:		
• audit	8,050	8,050
• other services	1,200	1,200
	<u>143,343</u>	<u>142,680</u>

7. Charitable activities

	Total 2019 £	Total 2018 £
Direct costs – educational operations	4,363,856	4,507,116
Support costs – educational operations	1,945,450	1,519,560
	<u>6,309,306</u>	<u>6,026,676</u>

Expenditure on charitable activities was £6,309,306 (2018: £6,026,676) of which £5,867,903 was restricted general (2018: £5,929,160) and £441,403 restricted fixed assets (2018: £97,516).

Bradford Girls' Grammar School Trust

Notes to the Financial Statements (continued)

Year ended 31 August 2019

7. Charitable activities (continued)

Analysis of support costs	2019 £	2018 £
Support staff costs	818,721	818,010
Depreciation	28,079	30,058
Technology costs	34,463	39,905
Premises costs	697,279	294,499
Other support costs	353,865	323,798
Governance costs	13,043	13,290
Total support costs	1,945,450	1,519,560

8. Trading subsidiary

The charitable company owns 100% of the share capital of Lady Castle Nursery Limited, a company registered in England and Wales, and which provides nursery facilities. The trading results for the year ended 31 August 2019 are detailed below:

	2019 £	2018 £
Turnover	478,808	547,545
Other income	33,397	34,939
	512,205	582,484
Administration costs and rent payable to the academy trust	(45,000)	(45,000)
Other expenditure	(411,482)	(439,206)
	55,723	98,278
Net profit for the year	(55,664)	(98,233)
Amount distributed to the academy trust	(59)	(45)
Taxation	-	-
Retained profit for the year	-	-
Assets	63,266	167,412
Liabilities	(63,265)	(167,411)
Share capital and reserves	1	1

Bradford Girls' Grammar School Trust

Notes to the Financial Statements (continued)

Year ended 31 August 2019

9. Staff

a). Staff costs

Staff costs during the year were:

	2019 £	2018 £
Wages and salaries	4,002,121	4,020,894
Social security costs	366,917	360,303
Pension costs	525,748	514,929
	<u>4,894,786</u>	<u>4,896,126</u>
Agency staff costs	131,570	151,425
Staff restructuring costs	37,377	41,886
	<u>5,063,733</u>	<u>5,089,437</u>
Staff restructuring costs comprise:		
Redundancy payments	2,540	16,642
Severance payments	34,837	25,244
	<u>37,377</u>	<u>41,886</u>

b). Non-statutory / non-contractual staff severance payments

Included in staff restructuring costs are non-statutory / non-contractual severance payments totalling £10,043 (2018: £10,579). Individually, the payments were: £3,000, £2,543, £2,250 and £2,250.

c). Staff numbers

The average number of persons employed by the academy trust during the year was as follows:

	2019 Number	2018 Number
Charitable activities		
Teachers	108	121
Administration and support	44	44
Management	6	6
	<u>158</u>	<u>171</u>
Trading activities		
Nursery staff	17	16
	<u>175</u>	<u>187</u>

d). Higher paid staff

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2019 Number	2018 Number
£70,001 - £80,000	1	1
£100,001 - £110,000	1	1
	<u>2</u>	<u>2</u>

Bradford Girls' Grammar School Trust

Notes to the Financial Statements (continued)

Year ended 31 August 2019

9. Staff (continued)

e). Key management personnel

The key management personnel of the academy trust comprise the governors and the senior management team as listed on page 1. The total amount of employee benefits (including employer pension contributions) received by key management personnel for their services to the academy trust was £522,719 (2018: £521,157).

10. Related party transactions – governors' remuneration & expenses

The Chief Executive Officer only receives remuneration in respect of services undertaking the role of Chief Executive Officer under a contract of employment, and not in respect of the role as ex-officio governor. The remuneration paid to the Chief Executive Officer fell within the band £105,000 - £110,000 (2018: £105,000 - £110,000) with pension contributions falling in the band £15,000 - £20,000 (2018: £15,000 - £20,000). There are no other staff governors. Other governors did not receive any payments, other than expenses, from the academy trust in respect of their role as governors.

During the year ended 31 August 2019, there were no travel and subsistence expenses reimbursed to the members and governors (2018: £6 reimbursed to 1 member).

Other related party transactions involving the governors are set out in note 25.

11. Governors' and officers' insurance

In accordance with normal commercial practice the academy trust has purchased insurance to protect governors and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy business. The insurance provides cover up to £2,000,000 on any one claim and the cost for the year ended 31 August 2019 was £1,000 (2018: £987). The cost of this insurance is included in the total insurance cost.

12. Tangible fixed assets – group and company

	Freehold Land & Buildings £	Fixtures, Fittings & Furniture £	Equipment £	Motor Vehicles £	Total £
Cost or valuation					
At 1 September 2018	4,673,447	382,415	533,028	2,500	5,591,390
Additions	-	6,000	34,936	-	40,936
Disposals	-	-	(47,602)	-	(47,602)
At 31 August 2019	<u>4,673,447</u>	<u>388,415</u>	<u>520,362</u>	<u>2,500</u>	<u>5,584,724</u>
Depreciation					
At 1 September 2018	67,345	132,173	456,474	1,909	657,901
Charged in year	13,469	25,624	54,430	149	93,672
Disposals	-	-	(47,602)	-	(47,602)
At 31 August 2019	<u>80,814</u>	<u>157,797</u>	<u>463,302</u>	<u>2,058</u>	<u>703,971</u>
Net book values					
At 31 August 2019	<u>4,592,633</u>	<u>230,618</u>	<u>57,060</u>	<u>442</u>	<u>4,880,753</u>
At 31 August 2018	<u>4,606,102</u>	<u>250,242</u>	<u>76,554</u>	<u>591</u>	<u>4,933,489</u>

Bradford Girls' Grammar School Trust

Notes to the Financial Statements (continued)

Year ended 31 August 2019

13. Fixed asset investment

The academy trust holds the whole of the issued share capital of Lady Castle Nursery Limited, a company registered in England and Wales, comprising of one share of £1. The principal activity of the company is the provision of nursery facilities. The results of Lady Castle Nursery Limited for the year ended 31 August 2019 are set out in note 8.

14. Debtors

	Group		Company	
	2019	2018	2019	2018
	£	£	£	£
Trade debtors	17,714	19,606	3,131	4,331
Amounts owed by group undertakings	-	-	6,859	105,453
VAT recoverable	121,748	39,011	121,748	39,011
Other debtors	-	20,565	-	12,641
Prepayments and accrued income	502,302	192,791	498,647	190,293
	<u>641,764</u>	<u>271,973</u>	<u>630,385</u>	<u>351,729</u>

15. Creditors: amounts falling due within one year

	Group		Company	
	2019	2018	2019	2018
	£	£	£	£
Trade creditors	81,514	109,073	81,417	108,984
Other taxation and social security	90,080	85,931	90,080	85,931
Loans	25,003	25,003	25,003	25,003
Other creditors	67,865	68,104	67,198	68,104
Accruals and deferred income	165,302	178,646	109,660	116,777
	<u>429,764</u>	<u>466,757</u>	<u>373,358</u>	<u>404,799</u>

	Group		Company	
	2019	2018	2019	2018
	£	£	£	£
Deferred income				
Deferred income at 1 September 2018	143,393	140,648	85,417	105,423
Released from previous years	(143,393)	(140,648)	(85,417)	(105,423)
Resources deferred in the year	125,538	143,393	71,926	85,417
Deferred income at 31 August 2019	<u>125,538</u>	<u>143,393</u>	<u>71,926</u>	<u>85,417</u>

Bradford Girls' Grammar School Trust

Notes to the Financial Statements (continued)

Year ended 31 August 2019

15. Creditors: amounts falling due within one year (continued)

At the balance sheet date the academy trust was holding funds received in advance as follows:

	Group		Company	
	2019	2018	2019	2018
	£	£	£	£
Free Schools Meals grant	35,087	35,434	35,087	35,434
Rates rebate	19,698	19,268	19,698	19,268
Devolved Formula Capital grant	12,157	11,892	12,157	11,892
Hire of facilities	-	368	-	368
Trips income	3,225	17,786	3,225	17,786
Miscellaneous income	1,759	669	1,759	669
Nursery fees and funding	53,612	57,976	-	-
Deferred income at 31 August 2019	<u>125,538</u>	<u>143,393</u>	<u>71,926</u>	<u>85,417</u>

Included within loans are the following:

- £12,500 (2018: £12,500) from the ESFA under the Condition Improvement Fund in respect of the roofing works project. Repayments against the loan began in September 2017 and are payable in monthly instalments over a period of four years at an interest rate of 1.83% per annum.
- £6,396 (2018: £6,396) from the ESFA under the Condition Improvement Fund in respect of the heating works project. Repayments against the loan began in September 2017 and are payable in monthly instalments over a period of four years at an interest rate of 1.83% per annum.
- £6,107 (2018: £6,107) from Salix under the Condition Improvement Fund in respect of the heating works project. Repayments against the loan began in September 2017 and are payable in six monthly instalments over a period of three years and is interest free.

16. Creditors: amounts falling due after more than one year

	Group		Company	
	2019	2018	2019	2018
	£	£	£	£
Loans	18,895	43,897	18,895	43,897
	<u>18,895</u>	<u>43,897</u>	<u>18,895</u>	<u>43,897</u>

Included within loans are the following:

- £12,500 (2018: £25,000) from the ESFA under the Condition Improvement Fund in respect of the roofing works project. Repayments against the loan began in September 2017 and are payable in monthly instalments over a period of four years at an interest rate of 1.83% per annum.
- £6,395 (2018: £12,791) from the ESFA under the Condition Improvement Fund in respect of the heating works project. Repayments against the loan began in September 2017 and are payable in monthly instalments over a period of four years at an interest rate of 1.83% per annum.
- £nil (2018: £6,106) from Salix under the Condition Improvement Fund in respect of the heating works project. Repayments against the loan began in September 2017 and are payable in six monthly instalments over a period of three years and is interest free.

Bradford Girls' Grammar School Trust

Notes to the Financial Statements (continued)

Year ended 31 August 2019

17. Funds

<u>Group and Company</u>	Balance at 1 September 2018 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 August 2019 £
Restricted general funds					
General annual grant (GAG)	119,994	5,080,667	(4,992,184)	640,846	849,323
Pupil premium	40,236	236,024	(236,018)	-	40,242
Other grants	-	298,513	(298,513)	-	-
Other restricted	-	341,188	(341,188)	-	-
	<u>160,230</u>	<u>5,956,392</u>	<u>(5,867,903)</u>	<u>640,846</u>	<u>889,565</u>
Restricted fixed asset funds					
Transfer of fixed assets	4,697,467	-	(34,188)	-	4,663,279
Condition Improvement Fund grant	-	827,153	(347,731)	(479,422)	-
Devolved Formula Capital grant	-	70,330	-	(70,330)	-
Capital expenditure from GAG	236,022	-	(59,484)	40,936	217,474
	<u>4,933,489</u>	<u>897,483</u>	<u>(441,403)</u>	<u>(508,816)</u>	<u>4,880,753</u>
Total restricted funds	<u>5,093,719</u>	<u>6,853,875</u>	<u>(6,309,306)</u>	<u>132,030</u>	<u>5,263,764</u>
Total unrestricted funds	<u>89,317</u>	<u>581,242</u>	<u>(411,541)</u>	<u>(132,030)</u>	<u>126,988</u>
Total funds	<u>5,183,036</u>	<u>7,435,117</u>	<u>(6,720,847)</u>	<u>-</u>	<u>5,897,306</u>

The specific purposes for which the funds are to be applied are as follows:

- Restricted general funds**
 GAG must be used for the normal running costs of the academy trust. Under the funding agreement with the Secretary of State, the academy trust was not subject to a limit on the amount of GAG that it could carry forward at 31 August 2019.
 Pupil premium and other grants are used specifically for the purpose for which they are intended. Other restricted includes services such as trips and catering.
- Restricted fixed asset funds**
 Transfer of fixed assets relates to the value applied on conversion from an independent school to a free school.
 Condition Improvement Fund grant is a grant received from the ESFA to fund major electrical works which continued after the year end incurring further expenditure estimated in excess of £500,000. The works are considered as revenue expenditure and have therefore been transferred accordingly.
 Devolved Formula Capital is a grant received from the ESFA to assist in the investment in the condition of the school premises. The grant has been used against major refurbishment work carried out during the year and has been transferred accordingly.
- Unrestricted funds**
 Unrestricted funds relate to venue hire and income and expenditure of the trading subsidiary and may be used towards meeting any of the charitable objects of the academy trust at the discretion of the governors.

Bradford Girls' Grammar School Trust

Notes to the Financial Statements (continued)

Year ended 31 August 2019

17. Funds (continued)

Comparative information in respect of the preceding period is as follows:

Group and Company	Balance at 1 September 2017 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 August 2018 £
Restricted general funds					
General annual grant (GAG)	28,697	4,957,026	(5,055,963)	190,234	119,994
Pupil premium	36,958	224,652	(221,374)	-	40,236
Other grants	-	216,861	(216,861)	-	-
Other restricted	-	434,962	(434,962)	-	-
	<u>65,655</u>	<u>5,833,501</u>	<u>(5,929,160)</u>	<u>190,234</u>	<u>160,230</u>
Restricted fixed asset funds					
Transfer of fixed assets	4,732,961	-	(35,494)	-	4,697,467
Condition Improvement Fund grant	-	-	3,200	(3,200)	-
Devolved Formula Capital grant	-	19,231	-	(19,231)	-
Capital expenditure from GAG	261,758	-	(65,222)	39,486	236,022
	<u>4,994,719</u>	<u>19,231</u>	<u>(97,516)</u>	<u>17,055</u>	<u>4,933,489</u>
Total restricted funds	<u>5,060,374</u>	<u>5,832,732</u>	<u>(6,026,676)</u>	<u>207,289</u>	<u>5,093,719</u>
Total unrestricted funds	<u>73,154</u>	<u>662,703</u>	<u>(439,251)</u>	<u>(207,289)</u>	<u>89,317</u>
Total funds	<u>5,133,528</u>	<u>6,515,435</u>	<u>(6,465,927)</u>	<u>-</u>	<u>5,183,036</u>

18. Analysis of net assets between funds

Fund balances at 31 August 2019 are represented by:

	Unrestricted Funds £	Restricted General Funds £	Restricted Fixed Asset Funds £	Total Funds £
Tangible fixed assets	-	-	4,880,753	4,880,753
Current assets	183,394	1,281,818	-	1,465,212
Current liabilities	(56,406)	(373,358)	-	(429,764)
Non-current liabilities	-	(18,895)	-	(18,895)
Total net assets	<u>126,988</u>	<u>889,565</u>	<u>4,880,753</u>	<u>5,897,306</u>

Bradford Girls' Grammar School Trust

Notes to the Financial Statements (continued)

Year ended 31 August 2019

18. Analysis of net assets between funds (continued)

Comparative information in respect of the preceding period is as follows:

	Unrestricted Funds £	Restricted General Funds £	Restricted Fixed Asset Funds £	Total Funds £
Tangible fixed assets	-	-	4,933,489	4,933,489
Current assets	151,275	608,926	-	760,201
Current liabilities	(61,958)	(404,799)	-	(466,757)
Non-current liabilities	-	(43,897)	-	(43,897)
Total net assets	89,317	160,230	4,933,489	5,183,036

19. Commitments under operating leases

At 31 August 2019 the total of the academy trust's future minimum lease payments under non-cancellable operating leases was:

Group and Company	2019 £	2018 £
Amounts due within one year	42,274	37,656
Amounts due between one and five years	42,790	60,428
Amounts due after five years	-	-
	85,064	98,084

20. Reconciliation of net income / (expenditure) to net cash flow from operating activities

	2019 £	2018 £
Net income for the reporting period (as per the statement of financial activities)	714,270	49,508
Adjusted for:		
Depreciation (note 12)	93,672	100,716
Capital grants from DfE / ESFA	897,483	19,231
Capital grants transferred to revenue expenditure	(897,483)	(19,231)
Interest receivable (note 5)	(5,199)	(2,270)
(Increase)/decrease in debtors	(369,791)	124,518
Decrease in creditors	(61,995)	(151,813)
Net cash provided by operating activities	370,957	120,659

Bradford Girls' Grammar School Trust

Notes to the Financial Statements (continued)

Year ended 31 August 2019

21. Cash flows from investing activities

	2019 £	2018 £
Interest receivable	5,199	2,270
Purchase of tangible fixed assets	(40,936)	(39,486)
Capital grants from DfE / ESFA	897,483	19,231
Capital grants transferred to revenue expenditure	(897,483)	(19,231)
Net cash used in investing activities	(35,737)	(37,216)

22. Analysis of cash and cash equivalents

	2019 £	2018 £
Cash at bank and in hand	823,448	488,228
Total cash and cash equivalents	823,448	488,228

23. Members' liability

Each member of the academy trust undertakes to contribute to the assets of the academy trust in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

24. Pension and similar obligations

The academy trust's employees belong to two principal pension schemes: The Teachers' Pension Scheme England and Wales (TPS) for academic and related staff which is a multi-employer defined benefit scheme; and Royal London for non-teaching staff which is a defined contribution scheme.

The latest actuarial valuation of the TPS related to the period ended 31 March 2016.

Contributions amounting to £65,006 were payable to the schemes at 31 August 2019 (2018: £62,822) and are included within creditors.

Teachers' Pension Scheme

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies and, from 1 January 2007, automatic for teachers in part-time employment following appointment or a change of contract, although they are able to opt out.

The TPS is an unfunded scheme and members contribute on a "pay as you go" basis – these contributions along with those made by employers are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

Bradford Girls' Grammar School Trust

Notes to the Financial Statements (continued)

Year ended 31 August 2019

24. Pension and similar obligations (continued)

Valuation of the Teachers' Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 (amended) published by HM Treasury. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2016 and in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 (amended). The valuation report was published by the Department for Education on 5 March 2019. The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 23.68% of pensionable pay (including a 0.08% employer administration charge)
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £218,100 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £196,100 million giving a notional past service deficit of £22,000 million
- an employer cost cap of 10.9% of pensionable pay will be applied to future valuations
- the assumed real rate of return is 2.4% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.2%. The assumed nominal rate of return is 4.45%

The TPS valuation for 2012 determined an employer rate of 16.48%, which was payable from September 2015. As a result of the latest valuation based on membership data as at 31 March 2016, TPS employees will pay an increased contribution rate of 23.68% from 1 September 2019 (this includes the administration levy of 0.08%).

The employer's pension costs paid to TPS in the period amounted to £364,236 (2018: £351,873).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website.

Under the definitions set out in FRS 102, the TPS is an unfunded multi-employer pension scheme. The academy trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The academy trust has set out above the information available on the scheme.

Royal London Pension Scheme

The Royal London Pension Scheme is a defined contribution scheme for non-teaching staff and contributions are charged in the SOFA as they become payable in accordance with the rules of the scheme. The employer's pension costs paid to Royal London in the period amounted to £161,512 (2018: £163,056).

Bradford Girls' Grammar School Trust

Notes to the Financial Statements (continued)

Year ended 31 August 2019

25. Related party transactions

Owing to the nature of the academy trust and the composition of the board of trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which the trustees have an interest. All transactions involving such organisations are conducted in accordance with the requirements of the AFH, including notifying the ESFA of all transactions made on or after 1 April 2019 and obtaining their approval where required, and with the academy trust's financial regulations and normal procurement procedures relating to connected and related party transactions. The following related party transactions took place in the financial period:

Lady Castle Nursery Limited – a wholly owned subsidiary of the academy trust. The academy trust charged rent of £20,000 (2018: £20,000), administration services of £25,000 (2018: £25,000) and recharged certain overheads of £14,489 (2018: £18,796) to Lady Castle Nursery Limited during the year. Lady Castle Nursery Limited distributed its profit after tax for the year of £55,664 (2018: £98,233) to the academy trust. There was a balance of £6,859 owing from Lady Castle Nursery Limited to the academy trust at 31 August 2019 (2018: £105,453) which was paid after the year end.

Bradford Girls' Grammar School – a company and registered charity in which Mr N J Shaw was a governor during the year. Bradford Girls' Grammar School made a donation of £nil (2018: £11,312) to the academy trust during the year. There was a balance of £nil owing from Bradford Girls' Grammar School to the academy trust at 31 August 2019 (2018: £294).

